



TOWN OF EAST WINDSOR PLANNING & ZONING DEPARTMENT

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ZONING ENFORCEMENT OFFICIAL, ROBIN NEWTON (860) 623-2302

MEMORANDUM

TO: Joanne Slater, Town Clerk

FROM: Robin Newton – Zoning/Wetlands Enforcement Official
Assistant Town Planner

DATE: December 23, 2013

**SUBJECT: Cancellation of Zoning Board of Appeals Meeting
Scheduled for January 6, 2014**

Please be advised that the Zoning Board of Appeals meeting scheduled for **Monday, January 6, 2014** has been cancelled.

The next regular meeting is scheduled for **Monday, February 3, 2014 at 7:00 p.m.**

cc: Denise Menard, First Selectman
Zoning Board of Appeals members